**[insert the title of the entry here]**

**Purpose (the ‘why’) and primary sources (the ‘from where’):***What is the goal of this portfolio entry? What primary sources inspired this entry?*

[insert answer here]

**People (the ‘who’) and process (the ‘how’)***Who is involved in the development of this entry? What are their roles? What is the process for achieving the goal of this entry*?

[insert answer here]

**Product (the ‘what’) and productivity (the ‘how much’):***What has been produced to show understanding of and engagement with the topics and texts that have been explored?*

[insert answer here]

**Evaluation (the ‘so what’) and interpretation (the ‘now what’)***How effective was this process in achieving the goal? How well does the product show understanding of and engagement with the topics and texts? What has been learned from this entry that can be applied to future entries?*

[insert answer here]