

Privacy policy

At Philpot Education B.V., we respect the privacy of our website visitors and subscribers and are committed to protecting your personal data. This policy outlines how we collect, use, and protect personal data as a Data Controller under the General Data Protection Regulation (GDPR).

By using our website and services, you agree to the processing of your personal data in accordance with this policy.

1. Who We Are

Philpot Education B.V. is the data controller responsible for the personal data we collect from you. Our company is registered under number 67513859 at the Dutch Chamber of Commerce and is located at Lepelstraat 17B, 5446AG, the Netherlands. If you have any questions about how we handle your data, you can contact us at:

Email: aafje@philpot.education

Post: Lepelstraat 17B, 5446AG, the Netherlands

2. What Information Do We Collect?

The personal data we collect includes your name, email address, subject taught (if relevant), school name, contact details, billing and invoicing information. We also use cookies (see section below) to collect information about your visit to our website.

We collect personal data that you provide to us when you:

- a. Subscribe to our services or sign up for a workshop or event
- b. Contact us via email, phone, post, or social media
- c. Fill out forms on our website (e.g., surveys, feedback forms)
- d. Participate in any feedback
- e. Visit our website (cookies may collect IP address, browser details, etc.)

3. Why Do We Collect Your Data?

We collect and process your data for the following purposes:

- a. To provide you with the services and products you request (e.g., workshops, subscriptions)
- b. To communicate with you regarding your registration, participation, or feedback
- c. To inform you about upcoming events, workshops, or services that may interest you
- d. To improve our website and services through analytics
- e. To ensure compliance with legal obligations (e.g., invoicing, tax reporting)

4. How We Use Your Data

Philpot Education B.V. will only use your personal data where we have a legitimate legal basis, including:

- a. Performance of a contract: To provide you with the services you've signed up for.
- b. Legitimate interests: To manage our relationship with you and improve our services.
- c. Consent: For specific types of communication, such as email marketing. You can opt out at any time by updating your preferences.

5. Data Security

We take data security seriously and have implemented appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect. Access to personal data is restricted to authorized personnel within our organization. We store your personal data on secure servers, and any payment transactions are encrypted using SSL technology. In the event of a data breach, we will notify the affected individuals and relevant authorities within 72 hours, in accordance with GDPR.

6. Data Retention

We will retain your personal data only as long as necessary to fulfill the purposes for which it was collected, or as required by law (e.g., tax regulations). Once this period has expired, we will securely delete or anonymize your data.

7. Your Rights

Under the GDPR, you have the following rights regarding your personal data:

- a. Right of Access: You can request a copy of the personal data we hold about you.
- b. Right to Rectification: You can request corrections to any inaccurate or incomplete data.
- c. Right to Erasure ("Right to be Forgotten"): You can request the deletion of your personal data under certain conditions.
- d. Right to Restrict Processing: You can request that we limit how your data is used in certain circumstances.
- e. Right to Object: You can object to our use of your data for specific purposes, such as direct marketing.
- f. Right to Data Portability: You can request that we provide your data in a machine-readable format or transfer it to another controller where feasible.
- g. To exercise any of these rights, please contact us using the details provided above. We will respond to your request within one month, as required by law.

8. Disclosure of Data

We do not sell, rent, or share your personal data with third parties. All data is processed internally by employees of Philpot Education B.V. for the purposes outlined in this policy.

9. Use of Cookies

Our website uses cookies to enhance your experience, analyze website traffic, and improve our services. A cookie is a small file placed on your computer's hard drive that helps us distinguish you from other users.

You can manage your cookie preferences through your browser settings. For more information on how we use cookies, please refer to our Cookie Policy.

10. Photographs and Recordings

We may take photographs and video recordings during our workshops and events for promotional use. You will be informed in advance and can opt out if you prefer not to be included in any media.

11. Changes to Our Privacy Policy

We may update this Privacy Policy from time to time to reflect changes in our practices or for other operational, legal, or regulatory reasons. Any changes will be posted on our website, and we encourage you to review it regularly.

12. Contacting Us

If you have any questions or concerns about this Privacy Policy, or if you would like to exercise your rights, please contact us at:

Email: aafje@philpot.education

Post: Philpot Education B.V., Lepelstraat 17B, 5446AG, the Netherlands

You also have the right to lodge a complaint with the Dutch Data Protection Authority (Autoriteit Persoonsgegevens) if you believe that your data is being misused. If we cannot resolve your concerns, you may report a concern to the Dutch Autoriteit Persoonsgegevens at <https://autoriteitpersoonsgegevens.nl/en> for further information about your rights.